

Course Syllabus

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CCJ 6717 Criminal Justice Theories on Crime Analysis and Prevention

Department of Criminal Justice

College of Community Innovation and Education, University of Central Florida

FALL 2023

Instructor Contact

- Instructor: James McDonald, Ph.D.
- Office Hours: Monday & Wednesday 9:30 am - 12:00 pm (Canvas chat, email, phone); Also by Appointment (preferred)
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Course Information

- Course Name: Leadership and Ethics
- Course ID & Section: CCJ 6713 OW61
- Credit Hours: 3
- Semester/Year: Fall 2023
- Location: Full Web

Course Description

This course provides the theoretical foundation for crime analysis and crime prevention.

Course Overview

Increased accessibility to advanced technology has led to increased use of crime analysis and crime mapping within criminal justice agencies. A careful analysis of environmental factors is essential to understanding the causes of crime and ultimately its prevention. This course will provide the student with the basic theoretical foundation of the crime and place, environmental criminology, crime science, and crime prevention literature.

Prerequisite

N/A

Course Objectives

- To acquire a basic understanding of the theoretical foundation of environmental criminology, crime science, and crime prevention.
- To acquire a basic understanding of the recent historical and current literature useful in crime analysis and crime prevention.
- To develop the skills necessary to handle problems independently and with minimal supervision, as well as to engage in critical thinking and problem solving

Required Texts

Andresen, M.A. (2020). Environmental Criminology: Evolution, Theory, and Practice (2nd Ed.). Routledge.

Last Day to Drop and Request Full Refund: August 25, 2023

Withdrawal Deadline: October 27, 2023

Course Requirements - Basis for Final Grade

Assignments

Assessment	Points per item	Total point value
Syllabus Quiz	50	50
Research Project	200	200
Discussion Posts (x5)	50	250
Mid-Term Exam	200	200
Final Exam	200	200
Literacy Modules (x4)	25	100

Total

1000

Grading Point Scale

100-90%	A
89-80%	B
79-70%	C
69-60%	D
59% or less	F

Syllabus quiz: There is a mandatory first day attendance activity to complete. The completion of this assignment is used for class attendance and financial aid purposes. The assignment should be completed by Saturday of the first week of class. The mandatory first week assignment is completion of the **syllabus quiz**.

Research project: You are required to complete one research project based on the concepts and strategies covered in the semester. This project will require you to identify and examine a specific type of crime and describe its spatiotemporal and environmental characteristics. You will then be required to provide policy and practice relevant suggestions for its prevention. Additional information will be provided later in the semester. You will be required to submit a crime problem to me as part of the assignment. This research project is worth up to 200 points (20% of your final grade).

Literacy Modules: You will be required to complete four (4) information literacy modules. The literacy modules require that you self-enroll and grades are not automatically populated into the gradebook. You will need to upload evidence of completion as proof you completed each module. Each successful (i.e. 80% or above) module is worth 25 points of your final grade for a potential total of 100 points (10% of your final grade).

Discussion Posts: You will be required to discuss relevant class topics with your classmates. There are five discussions posts throughout the semester. You will find the applicable grading rubric and instructions on Canvas. You are required to provide a response no later than Wednesday and you are then required to respond to one of your group members by that Saturday. Each completed discussion post and response is worth up to 50 points each (25% of your final grade).

Exams: Exams will be based on required readings, discussion posts, and any supplementary information I provide (e.g. YouTube videos, PowerPoint slides, etc). You will be required to properly cite and reference using APA format, when applicable. No late exams will be accepted. Both the midterm and the final exam are worth 20% each of your final grade. The final exam is non-cumulative. All exams will be open-book. As mentioned previously, no missed exams can be re-written. If you fail to inform me prior to the scheduled exam time or if a documented excuse is missing, a grade of zero (0) will be given for that examination. For the midterm, it is your responsibility to make arrangements with me to complete the examination within three days of its initial administration. If you fail to contact me prior to the exam and/or do not arrange to complete the exam within the three-day period, a grade of zero (0) will be given for that examination. For the final exam, you must make arrangements to complete the examination by the next day. If you fail to contact me prior to the exam and/or do not arrange to complete the exam by the next day, a grade of zero (0) will be given for that examination.

Course Policies: Grades

Missed Assignments & Extra Credit: Submit all assignments on-time using the assignment tool and submit all discussion board posts on the discussion board. Do not send me any assignments via email. Late assignments will not be accepted. The time and date when assignments are due is posted for every assignment. Do not miss deadlines. Missing a deadline will result in a score of zero on the assignment. All links to discussion boards, quizzes and writing assignments/scenarios will be available well in advance of due dates. There is no extra credit in the course.

Make-Up Assignments for Authorized University Events or Co-curricular Activities: Students who represent the university in an authorized event or activity (e.g., student-athletes) and who are unable to meet a course deadline due to a conflict with that event must provide the instructor with documentation in advance to arrange a make-up. No penalty will be applied. For more information, see the UCF policy at <https://policies.ucf.edu/documents/4-401.pdf> (<https://policies.ucf.edu/documents/4-401.pdf>)

Grades of "Incomplete": The current university policy concerning incomplete grades will be followed in this course. Incomplete grades are given only in situations where unexpected emergencies prevent a student from completing the course and the remaining work can be completed the next semester. Your instructor is the final authority on whether you qualify for an incomplete. Incomplete work must be finished by the end of the subsequent semester or the "I" will automatically be recorded as an "F" on your transcript.

Rewrite Policy: No rewrites are permitted except in the instance of genuine emergency for which documentation is provided. When possible, I must be provided with at least one-week advanced notice of why a rewrite is required. Emergencies are serious circumstances (e.g., hospitalization) during the time in which an assignment or exam are due. I reserve the final say in whether the reason for a rewrite is appropriate and acceptable. There is absolutely no guarantee that a rewrite will be allowed.

Course Policies: Technology and Media

Email: The easiest way to reach me is through email as I regularly check it throughout the day. In most cases, I will respond to you within 24 hours; however, in some cases, it may take me longer to reply. I do not respond to emails during the weekend. Also, it is mandatory that all students must acquire a UCF Knights e-mail address to receive messages from UCF and Webcourses. Make sure to check your email on a regular basis. It is your responsibility to keep up with announcements. Not knowing about any announcement is not an excuse. Lastly, I will not respond to emails regarding assignments two hours before they are due – you have will ample time to come talk to me prior to a due date.

Webcourses: Webcourses will be used in order for you to submit your discussion responses. Additionally, you will be submitting your assignments and completing your exams through Webcourses as well. It is your responsibility to become familiar with Webcourses prior to any deadlines.

In-class Recording: Students may, without prior notice, record video or audio of a class lecture for a class in which the student is enrolled for their own personal educational use. A class lecture is defined as a formal or methodical oral presentation as part of a university course intended to present information or teach students about a particular subject. Recording classroom activities other than class lectures, including but not limited to lab sessions, student presentations (whether individually or part of a group), class discussion (except when incidental to and incorporated within a class lecture), clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, and private conversations is prohibited. Recordings may not be used as a substitute for class participation and class attendance and may not be published or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of the University's Student Code of Conduct as described in the Golden Rule.

University Services and Resources

Academic Services and Resources

A list of available academic support and learning services is available at [UCF Student Services \(https://www.ucf.edu/services/\)](https://www.ucf.edu/services/). Click on "Academic Support and Learning Services" on the right-hand side to filter.

Non-Academic Services and Resources

A list of non-academic support and services is also available at [UCF Student Services \(https://www.ucf.edu/services/\)](https://www.ucf.edu/services/). Click on "Support" on the right-hand side to filter.

If you are a UCF Online student, please consult the [UCF Online Student Guidelines \(https://www.ucf.edu/online/resources/guidelines/\)](https://www.ucf.edu/online/resources/guidelines/) for more information about your access to non-academic services.

Policy Statements

COVID-19

To protect members of our community, [everyone is required to wear a facial covering \(https://policies.ucf.edu/documents/PolicyEmergencyCOVIDReturnPolicy.pdf\)](https://policies.ucf.edu/documents/PolicyEmergencyCOVIDReturnPolicy.pdf) inside all common spaces including classrooms. Students who choose not to wear facial coverings will be asked to leave the classroom by the instructor. If they refuse to leave the classroom or put on a facial covering, they may be considered disruptive (please see the [Golden Rule \(https://goldenrule.sdes.ucf.edu/\)](https://goldenrule.sdes.ucf.edu/) for student behavior expectations). Faculty have the right to cancel class if the safety and well-being of class members are in jeopardy. Students will be responsible for the material that would have been covered in class as provided by the instructor.

Depending on the course of the pandemic during the semester, the university may make changes to the way classes are offered. If that happens, please look for announcements or messages in Webcourses@UCF or Knights email about changes specific to this course.

COVID-19 and Illness Notification

Students who believe they may have a COVID-19 diagnosis should contact UCF Student Health Services (407-823-2509) so proper contact tracing procedures can take place.

Students should not come to campus if they are ill, are experiencing any symptoms of COVID-19, have tested positive for COVID, or if anyone living in their residence has tested positive or is sick with COVID-19 symptoms. CDC guidance for COVID-19 symptoms is located here:

[Links to an external site.](https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html) [↗\(https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html\)](https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html))

Students should contact their instructor(s) as soon as possible if they miss class for any illness reason to discuss reasonable adjustments that might need to be made. When possible, students should contact their instructor(s) before missing class.

If the instructor falls ill during the semester, there may be changes to this course, including having a backup instructor take over the course. Please look for announcements or mail in Webcourses@UCF or Knights email for any alterations to this course.

Academic Integrity

Students should familiarize themselves with [UCF's Rules of Conduct \(http://osc.sdes.ucf.edu/process/roc\)](http://osc.sdes.ucf.edu/process/roc). According to Section 1, "Academic Misconduct," students are prohibited from engaging in:

- *Unauthorized assistance*: Using or attempting to use unauthorized materials, information or study aids in any academic exercise unless specifically authorized by the instructor of record. The unauthorized possession of examination or course-related material also constitutes cheating.

- *Communication to another through written, visual, electronic, or oral means*: The presentation of material which has not been studied or learned, but rather was obtained through someone else's efforts and used as part of an examination, course assignment, or project.
- *Commercial Use of Academic Material*: Selling of course material to another person, student, and/or uploading course material to a third-party vendor without authorization or without the express written permission of the university and the instructor. Course materials include but are not limited to class notes, Instructor's PowerPoints, course syllabi, tests, quizzes, labs, instruction sheets, homework, study guides, handouts, etc.
- *Falsifying or misrepresenting* the student's own academic work.
- *Plagiarism*: Using or appropriating another's work without any indication of the source, thereby attempting to convey the impression that such work is the student's own.
- *Multiple Submissions*: Submitting the same academic work for credit more than once without the express written permission of the instructor.
- *Helping another violate* academic behavior standards.

For more information about Academic Integrity, students may consult [The Center for Academic Integrity](https://academicintegrity.org/) [Links to an external site.](https://academicintegrity.org/) ↗

For more information about plagiarism and misuse of sources, see "[Defining and Avoiding Plagiarism: The WPA Statement on Best Practices](http://wpacouncil.org/node/9)" [Links to an external site.](http://wpacouncil.org/node/9) ↗

Responses to Academic Dishonesty, Plagiarism, or Cheating

Students should also familiarize themselves with the procedures for academic misconduct in UCF's student handbook, [The Golden Rule.](https://goldenrule.sdes.ucf.edu/wp-content/uploads/sites/64/2019/09/2019-2020-Golden-Rule.pdf) UCF faculty members have a responsibility for students' education and the value of a UCF degree, and so seek to prevent unethical behavior and when necessary respond to academic misconduct. Penalties can include a failing grade in an assignment or in the course, suspension or expulsion from the university, and/or a "Z Designation" on a student's official transcript indicating academic dishonesty, where the final grade for this course will be preceded by the letter Z. For more information about the Z Designation, see <http://goldenrule.sdes.ucf.edu/zgrade>.

Course Accessibility Statement

The University of Central Florida is committed to providing access and inclusion for all persons with disabilities. Students with disabilities who need disability-related access in this course should contact the professor as soon as possible. Students should also connect with [Student Accessibility Services](http://sas.sdes.ucf.edu/) (Ferrell Commons 185, sas@ucf.edu, phone (407) 823-2371). Through Student Accessibility Services, a Course Accessibility Letter may be created and sent to professors, which informs faculty of potential access and accommodations that might be reasonable. Determining reasonable access and accommodations requires consideration of the course design, course learning objectives and the individual academic and course barriers experienced by the student.

Deployed Active-Duty Military Students

Students who are deployed active-duty military and/or National Guard personnel and require accommodation should contact their instructors as soon as possible after the semester begins and/or after they receive notification of deployment to make related arrangements.






Copyright











This course may contain copyright protected materials such as audio or video clips, images, text materials, etc. These items are being used with regard to the Fair Use doctrine in order to enhance the learning environment. Please do not copy, duplicate, download or distribute these items. The use of these materials is strictly reserved for this online classroom environment and your use only. All copyright materials are credited to the copyright holder.

Third-Party Software and FERPA

During this course you might have the opportunity to use public online services and/or software applications sometimes called third-party software such as a blog or wiki. While some of these could be required assignments, you need not make any personally identifying information on a public site. Do not post or provide any private information about yourself or your classmates. Where appropriate you may use a pseudonym or nickname. Some written assignments posted publicly may require personal reflection/comments, but the assignments will not require you to disclose any personally identity-sensitive information. If you have any concerns about this, please contact your instructor.

Course Summary:

Date	Details	Due
Wed Aug 30, 2023	 Syllabus Quiz (https://webcourses.ucf.edu/courses/1438553/assignments/8210935)	due by 11:59pm
Sat Sep 2, 2023	 Literacy Module (Avoiding plagiarism using APA style) (https://webcourses.ucf.edu/courses/1438553/assignments/8176239)	due by 11:59pm
	 Literacy Module (Citing Sources using APA style) (https://webcourses.ucf.edu/courses/1438553/assignments/8176240)	due by 11:59pm
	 Literacy Module (Conducting a Literature Review) (https://webcourses.ucf.edu/courses/1438553/assignments/8176241)	due by 11:59pm
	 Literacy Module (Using your Library Successfully)	due by 11:59pm

Date	Details	Due
	(https://webcourses.ucf.edu/courses/1438553/assignments/8176242)	
Wed Sep 6, 2023	 Discussion 1 (https://webcourses.ucf.edu/courses/1438553/assignments/8176234)	due by 11:59pm
	 Discussion 2 (https://webcourses.ucf.edu/courses/1438553/assignments/8176235)	due by 11:59pm
Sat Sep 23, 2023	 Research Assignment Topic Submission (https://webcourses.ucf.edu/courses/1438553/assignments/8176243)	due by 11:59pm
Wed Oct 11, 2023	 Discussion 3 (https://webcourses.ucf.edu/courses/1438553/assignments/8176236)	due by 11:59pm
Sat Oct 21, 2023	 Midterm Exam (https://webcourses.ucf.edu/courses/1438553/assignments/8176233)	due by 11:59pm
Wed Nov 8, 2023	 Discussion 4 (https://webcourses.ucf.edu/courses/1438553/assignments/8176237)	due by 11:59pm
Wed Nov 15, 2023	 Discussion 5 (https://webcourses.ucf.edu/courses/1438553/assignments/8176238)	due by 11:59pm
Tue Nov 21, 2023	 Research Project (https://webcourses.ucf.edu/courses/1438553/assignments/8176244)	due by 11:59pm
Sat Dec 9, 2023	 Final Exam (https://webcourses.ucf.edu/courses/1438553/assignments/8176232)	due by 11:59pm
	 Practice quiz (https://webcourses.ucf.edu/courses/1438553/assignments/8176231)	